

LICENSING HEARING AND PROCEDURE

Mobile phones must be turned off throughout the hearing.

The purpose of the hearing is to consider the detail of the application being made, objections and representations, the council's policy, relevant legislation, statutory guidance and promoting the licensing objectives (the prevention of public nuisance, public safety, the prevention of crime and disorder and protection of children from harm). The Sub-Committee will be advised to disregard any irrelevant points.

The hearing will take the form of a discussion led by the Sub-Committee. Any questions will go through the chair.

Where a large number of interested parties are involved; they will be encouraged to appoint a spokesperson or spokespersons so as to avoid duplication of representations being made.

An objector who wishes to speak on the application will be allocated five minutes to put forward their case.

Procedure for Hearing:

The Chair introduces him/herself, the other members of the Sub-Committee, the Clerk to the Sub-Committee and any officers present.

The Chair will ask the parties to introduce themselves, and provide details of any witnesses they will be calling. If more than one interested party, the Chair will ask whether a representative can be appointed to speak on their behalf.

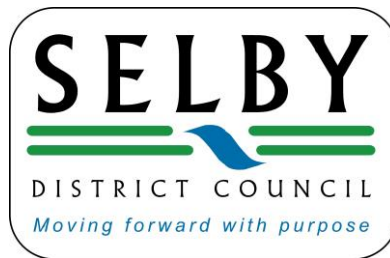
The Legal Advisor summarises the hearings procedure, any time limits for speakers and any additional information to be produced by the parties.

The Licensing Officer gives a summary of her report and any representations received.

The Chair asks for questions for the licensing officer from members, and then the Applicant, interested parties and officers.

The Applicant or their representative will present their submission and may call witnesses relevant to the application.

The Chair asks for questions for the applicant from members, and then interested parties and officers.



The Chair asks for questions from members, and then the applicant, interested parties and officers.

The Interested Parties or their representative will present their submission and may call witnesses relevant to the application.

The Chair asks for questions for the interested parties from members, and then the Applicant and officers.

The Chair asks the interested parties or their representative if they wish to sum up their case, without adding any new evidence.

The Chair asks the applicant or their representative if they wish to sum up their case, without adding any new evidence.

The Chair confirms with all parties that they have had an opportunity to say all they wanted to say in relation to the application.

The Legal Advisor advises that the Sub-committee will retire to deliberate and reach a decision.

Meeting reconvenes

The Chair announces the decision of the Sub-Committee.

Meeting Closes